YOUR COMPANY NAME

For the Month of	March	Business Year Ending	31-Dec-11	Estimated Tax Due Date	15-Apr-11

WS-MENU

Simply go to the type of expense you wish to enter column and enter each expense in US funds from the invoice or other source document.

US Funds Spreadsheet MENU	1	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Chart-Acc List	Cell/Office Phone Phone Cards	TRUCK INSURANCE	LICENCE PERMITS	TRUCK PARKING	POSTAGE COURIER	FUEL TAX SERVICE	FUEL & HVUT TAX	FAX-COMP SRV-INTRNET	TRUCK REPAIRS	TIRES & REPAIRS	PARTS & SUPLIES	TRUCK WASH	TOLLS WGT & SCALES	OFFICE SUPPLIES	BANK & INT CHARGES
1- Phone/Service															
2- Diesel Fuel															
3- Truck Insurance															
4- License/Permits															
5- Truck Parking															
6- Postage															
7- IFTA Services															
8- IFTA-HVUT Tax															
9- Fax-Internet															
10- Truck Repair															
11- Tires															
12- Truck Parts															
13- Truck Wash															
14- Tolls-Scales															
15- Office Supplies															
16- Bank Charges															
17- Truck Stop Exp															
18- Meals & Ent															
19- Motels															
21- Work Wear															
20- Lumper															
22- Truck/Eq Lease															
23-Accounting															
24- Auto Exp															
25- Home Office															
26- Travel-Bus Etc															
27- Broker Fees															
28-Personal Ins															
29- Driver Serv															
30- Mgnt Serv															
31- Deliver/Admin															